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2.5.3 Reforms in the process and procedure in the conduct of evaluation/examination;

Including the automation of the examination systemThe internal assessment evaluation process is communicated to students in academic calendar and by the respective faculty and also during orientation program for first year students. Students are periodically and systematically assessed by weekly exams, internal assessments, and model examinations. The schedules of internal assessments are prepared by the curriculum committee and are communicated to students and faculty in the beginning of the academic year through academic calendar which is prepared based on the university academic calendar. The question paper is framed based on the university examination format which follows the Bloom's Taxonomy and Outcome based Education in which Course objectives are attained. The subjectincharge prepares the internal question paper along with answer key in coordination with head of the department and is given to the exam cell after getting approval from the Principal. Examination cell collects question papers from all departments and safely stores to maintain confidentiality.

A Decentralized valuation system by the subject in-charge is followed. The result of the examination is communicated to the students and answers discussed within two days of examination and the marks given to the examination cell in soft and hard copy for online entry. Online examinations are implemented to all the courses as a part of learning management system. Students are intimated in advance regarding date, time subject and unit of examination. Students get access into examination portal using unique user ID and password which is given at the time of admission. The online examination is strictly monitored by the examination cell. The result of the examination is displayed on the students screen in the form of grading.

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Internal assessment gives the opportunity to faculty to identify performance of students and helps to encourage performance of students in future by counselling. Through mentor- mentee system, students are tutored continuously and evaluated consistently. The mentors sort out the curricular, co-curricular and personal issues of mentees and provide guidance and counselling.

Students are given general instructions regarding the evaluation methods of University answer scripts. The periodic instructions issued by the university are promptly communicated to the students and parents through what's up group. The copy of the same is displayed on the student's notice board outside the classroom. Any further changes in the evaluation process will be communicated to the faculty and students through circulars and conducting meetings. Three internal assessment exams are conducted to assess the knowledge, and competencies. It varies from 25% to 50% for each course and minimum pass is required to get eligibility for university exams. Also, the performance in seminar, assignment, journal club, projects are also taken into consideration. Examination wing is responsible to conduct and communicate the scores of the exam to parents through SMS, and also available in learning management system for planning counteractive measures.

The students learn the procedures to be performed on patients and are evaluated by the faculties or preceptors in the clinical area through structured evaluation formats. The whole process is maintained as a continuous evaluation process throughout the year.

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Principal

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